



**THE VOLUNTEER COMMITTEE, THE NATIONAL BALLET OF CANADA
("CORPORATION")**

ONLINE PRIVACY POLICY

Adopted by the Board of Directors this 12th day of September, 2018

The Volunteer Committee, The National Ballet of Canada Values your Privacy

The Volunteer Committee, The National Ballet of Canada (the "Volunteer Committee") values and respects your privacy. This "Privacy Statement" summarizes what personal information we collect, and how we use and disclose this personal information. To view our complete Privacy Policy, please click [here](#). By using our website (the "Website"), you signify your consent to the terms of our Privacy Statement. If you do not agree with any terms of this Privacy Statement, please do not use this Website or submit any personal information to us.

We reserve the right to modify this Privacy Statement or our Privacy Policy at any time. We will reflect any such modifications to this Privacy Statement or our Privacy Policy on our Website. Your continued use of the Website after any such changes constitutes your acceptance of this Privacy Statement or our Privacy Policy, as revised.

What Personal Information We Collect

Personal information is information about an identifiable individual ("Personal Information"). The Volunteer Committee collects Personal Information when you voluntarily provide it through using our Website, or when you provide it to us through other means. For example, we may collect Personal Information when you:

- contact us through email, telephone, mail; or other correspondence;
- sign up to receive informational or promotional communications; or
- make a donation to us through the Canada Helps website, unless you choose to remain anonymous.

The Personal Information we may collect will depend on the nature of your request or communication, and may include your full name, contact information, such as your address, telephone number or email address, or any other Personal Information that you choose to submit to us.

Consent

We only collect, use and disclose Personal Information with the consent of the individual. Your knowledge and consent are required for us to collect, use or disclose your Personal Information, except in certain limited circumstances. By using this Website, you are giving your consent for us to collect, use or disclose your Personal Information. If you do not want us to collect and use your Personal Information, then you should discontinue using our Website. If you do not wish to consent to the collection, use or disclosure of your Personal Information, we may not be able to do certain things, such as send you informational or promotional communications.

How the Volunteer Committee Collects Information through Technological Means

When you visit our Website, we may collect information that is automatically sent to us by your web browser. This information may include your domain name, and your numerical IP address. We may also collect other information, such as the type of browser you use, which pages you view and the files you request.

We collect this information to better understand how visitors use our Website, to improve the content of the Website and to improve your interaction with the Website by making it easier for you to get back to the pages you have looked at the next time you visit. The amount of information that is sent by your web browser depends on the browser and settings you use. Please refer to the instructions provided by your browser if you want to learn more about what information it sends to websites you visit, or how you may change or restrict this.

The Volunteer Committee may use “cookies” and other similar devices on this Website to enhance functionality. These devices may track information which includes, but is not limited to: (i) IP address; (ii) the type of web browser and operating system used; and (iii) the pages of the Website visited. If you wish to disable cookies, refer to your browser help menu to learn how. If you disable cookies, you may be unable to access some features on this Website.

How the Volunteer Committee Uses and Discloses Personal Information

The Personal Information we collect may be used by Volunteer Committee for the purposes for which it was collected, as provided in this Privacy Statement, or for other purposes that are disclosed to you. By using this Website, you are giving your consent for us to collect, use or disclose your Personal Information for these purposes.

For example, we may use your Personal Information to: manage our operations and carry out our volunteer activities in support of The National Ballet of Canada; establish and maintain membership lists necessary for our programs and activities; raise awareness of our programs and activities; raise awareness about The National Ballet of Canada; receive, administer, process and communicate with you regarding any donation you may make to us; provide, administer and protect our Website; respond to your inquiries; send you informational or promotional communications; allow The National Ballet of Canada to send you informational or promotional communications or carry out any other purpose permitted or required by law. We also may disclose your Personal Information for any other purpose that we tell you about and to which you consent.

Some or all of the personal information we collect may be stored or processed in jurisdictions outside of Canada. As a result, this information may be subject to access requests from governments, courts, or law enforcement in those jurisdictions according to laws in those jurisdictions.

Children and Youth

We do not collect Personal Information from children under the age of 13 unless we have the consent of their parents or guardians. If you are a child or youth, you should review this Privacy Statement with your parents or guardians to make sure that you understand and consent to everything in it. If you are under the age of 13, you should not access this Website or provide us with any Personal Information unless your parent or guardian has consented. If we discover that we have collected Personal

Information from a child under the age of 13 without parental consent, we will delete that Personal Information.

How We Protect Personal Information

The security of your Personal Information is important to us. We protect your Personal Information by maintaining physical, organizational and technological safeguards appropriate to the sensitivity of such Personal Information. Personal Information may only be accessed by persons within the Volunteer Committee who require such access to carry out our purposes as described above.

We retain Personal Information that we collect only as long as necessary for the purposes for which it was collected or to meet legal requirements. We securely destroy Personal Information when it is no longer needed.

Access and Correction

You have a right to access to your Personal Information and to request a correction to it if you believe it is inaccurate. If you have submitted Personal Information and would like to have access to it, or if you would like to have it corrected, please contact us using the contact information provided below.

How to Contact Us

If you have any questions regarding this Privacy Statement, or to access your information, please contact our Privacy Officer ([Hyperlink to Privacy Officer to be included.](#))